**BANK MANDATE FORMAT**

# To, Dated: ……………………

**CAMLIN FINE SCIENCES LTD,**

**PLOT NO. F/11 & F/12,**

**WICEL, OPP.SEEPZ MAIN GATE,**

**ANDHERI (EAST), MUMBAI-400 093**

**Dear Sir,**

Pls find below bank details.

|  |  |  |
| --- | --- | --- |
| **Sr.** | **Particulars** | **Details** |
| **1** | Name and address of the beneficiary |  |
| **2** | Account Number of Beneficiary |  |
| **3** | Account Classification (CA/CC- 11 or 29) & SB-10 as per  Cheque leaf |  |
| **4** | Name and address of the bank Branch (where payments are  to be sent by IOCL) |  |
| **5** | Branch Name / Code |  |
| **6** | The 9 Digit MICR code of the branch (as appearing on the  MICR cheque) |  |
| **7** | IFSC Code of the bank branch for RTGS mode |  |
| **8** | IFSC Code of the bank branch for NEFT mode |  |
| **9** | Email ID of Beneficiary |  |
| **10** | Any other particulars (to be advised by Beneficiary for the E-  Payments purpose) |  |
| **11** | Vendor Code (to be filled by Camlin A/c Dept. only) |  |
| **12** | Permanent Account Number |  |
| **13** | Mobile Number (for SMS alert) |  |

A blank copy of a cancelled cheque/photocopy of a cancelled cheque relating to the above account number for verifying the accuracy of the bank account details is enclosed.

A copy of PAN Card duly attested by authorized signatory for verifying the accuracy of the PAN is enclosed. I/We hereby declare that the particulars given above are correct and complete.

# Date: …..………………….. Signature of account holder

**Place: ………………………… with Company stamp (If a company)**

Encl: One cheque duly cancelled & copy of PAN card

\*\* We hereby confirm that the above bank account details of beneficiary are correct in all respected and the account of Beneficiary id maintained at our bank branch.

# (Name of the Bank & Branch) Authorised Signatory

\*\*Verification required in case (a) vendors not providing a cancelled cheque leaf or of vendors name is not printed/appearing on the cancelled cheque leaf submitted to CAMLIN office.

(b) change in existing bank details.